Maine Career Preparation Standards

Correlated to the Career Choices Curriculum

Benchmark	Career Choices	Instructor's Guide	CareerChoices.com Web Site
A. Preparing for the Future – Students w			
career options, and relate personal skil			
Students will be able to:	···, • ····		
 Demonstrate the leadership and membership skills necessary to succeed as a member of a team. 	38-43, 162- 165, 229-247, 232-235, 236- 237, 238-241	4/22-23, 4/24- 26, 4/102-105, 4/115, 4/118- 119, 4/127, 4/137, 4/143, 4/148	
2. Analyze skills and abilities required in a variety of career options and relate them to their own skills and abilities.	24-53, 57-71, 105-113, 124- 141, 144-147, 148-165	4/15-31, 4/38- 45, 4/80-84, 4/86-4/105, 10/5	145-150, 158-160
 Demonstrate an understanding of the relationship between the changing nature of work and educational requirements. 	116-121, 135- 139, 148-149, 150-155, 211- 213, 226, 242-246, 266	4/14, 4/61, 4/90-91, 4/139, 4/148, 4/150, 4/153	148-149
4. Demonstrate an understanding of basic business concepts such as profit and loss, the availability of skilled labor, market share, and customer service.	232-235, 238- 241	4/145-146, 4/178, 10/4-5	
B. Education/Career Planning and Manager career interests, students will integrate career goals. Students will be able to:			
 Use a career planning process that includes self-assessment, personal development, and a career portfolio as a way to gain initial entry into the workplace. 	Main theme of the entire text	4/1-169, 4/13- 14	
2. Demonstrate job seeking skills.	242-245, 246, 250-253, 256- 257, 258-259	4/149, 4/152- 153, 4/156, 4/157, 10/5-6	253, 256, 258
 Assess personal, educational, and caree skills that are transferable among various jobs. 	r 46-48, 132- 134, 147, 150, 162-165, 246	4/13-14, 4/27- 28, 4/150	150
 Explain the problems and possible benefits of involuntary changes in employment, including information on what actions the employee can take to make it easier to find a new position of to become self-employed. 		4/22-23, 4/83, 4/103-104, 4/146-147, 4/148-150	

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C. Integrated and Applied Learning – Students will demonstrate how academic knowledge and skills are applied in the workplace and other settings. Students will be able to:					
 Demonstrate an understanding of the integration and application of academic and occupational skills in school learning, work, and personal lives. 	Activities throughout the entire text	4/1-169, 6/36- 40, 6/49-57			
2. Demonstrate knowledge of customer satisfaction strategies.	230-241	4/142-147			
 Demonstrate an understanding of how humans change and adapt technology to their benefit. 	135-137, 242- 245, 246	4/82, 4/148- 149, 4/150			
4. Use mathematical, scientific, and technological tools to design and apply solutions to a community problem.	170-178	4/26, 4/108-115			
5. Demonstrate an understanding of workplace safety and human factors in the development of products, services, or processes.	162-165, 238- 241	4/26, 4/102- 404, 4/105, 4/146-147			
D. Balancing Responsibilities – Students will acquire and apply skills/concepts required to balance personal, family, community, and work responsibilities. Students will be able to:					
 Illustrate how resources and support systems, available within a community, assist individuals in their roles as workers and family members. 	226, 262-263	4/139-140, 4/159	160, 262		
2. Use knowledge and theories of growth and development to help balance multiple responsibilities.	56-71, 104- 115	4/38-45, 4/69- 73			
3. Demonstrate an understanding of the importance of community involvement to family and community life.	56-71, 158- 160, 214, 262-263	4/38-45, 4/94- 100, 4/101, 4/159, 6/36-40, 10/5-6	158, 160, 262		
 Demonstrate an ability to manage personal resources. 	74-121, 131, 148-155, 207, 211-213, 227	4/48-67, 4/89- 90, 4/129, 4/139, 4/164- 166	78, 80, 88-89, 93, 120		