Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
	Career Choices, pp. 6-7	Introduction	p. 4/2, Presentation suggestions, Activities	Give students a piece of 8 1/2 x 11 white paper and ask them to "create" something that flies. Responses will vary greatly.
1	Pre-assessment Activity	Pre/post Survey	p.6/10 - 6/17	Have each student complete the survey found on page 6/12 of the Instructor's guide. Save these for comparison at the end of the course.
2		Vision + Energy =	p. 4/4-4/6, Presentation	
2	Workbook, pp. 5-6	Success; Envisioning	suggestions	
3	<i>Career Choices</i> , pp. 10-13; <i>Workbook</i> , p. 5	(Visualizer activity)	p. 4/7	Divide students into group of three to develop, design, and build their Visualizer. Have groups "model" and explain their Visualizers for the rest of the class. Leave Visualizers hanging in the room with permission to use if needed at any time.
4	<i>Possibilities</i> , p. 24; Video Book Club	"Dreams" by Langston Hughes; <i>October Sky</i>	p. 6/41, 6/45	Read Hughes' poem to class then discuss the questions in the Journal entry on p. 24.
5	Video Book Club (continued)	October Sky	p. 6/41, 6/45	
6	Career Choices, pp. 15-21; Workbook, pp. 7-9	Why People Work; Everybody Works; Defining Success	p. 4/8-4/10, Presentation suggestions	
7	<i>Career Choices</i> , pp. 18-21; <i>Workbook</i> , p. 9	Defining Success (continued); Making Career Choices	p. 4/10, Activities; 4/13, Presentation suggestions	Have students brainstorm what they think well known individuals would define success
8	Career Choices, p. 24	(James and Letitia)		Choose three students who are able to confidently read aloud to be (1) a narrator; (2) James and (3) Letitia. Their story is told throughout chapter 2 of <i>Career Choices</i> (pp. 24-50). Each time the class arrives at a portion of their story, ask the "actors" to read their parts.
		(Your Personal Profile); (Bull's Eye Chart)	p. 4/16, Presentation suggestions	Have students try to complete their own bulls eye chart
	Career Choices, p. 28	(James and Letitia)		Dramatic Reading
9	Career Choices, pp. 28-29; Workbook, p. 12	Identifying Your Passions	p. 4/18, Presentation suggestions, Activities	Ask students to share their passions. Begin brainstorming possible careers that address their passions.
	Career Choices, p. 30	(James and Letitia)		Dramatic Reading
10	Corpor Chainea pp. 31.37	Work Values Survey	p. 4/20, Presentation suggestions	Review the survey together, discuss any words or concepts they don't understand. Be non-judgmental about statements read. Students take and score the survey. They must take it alone, not in groups. Note: Follow-up suggestion on p. 4/21 of Instructor's Guide. Review each values category.

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
11	<i>Career Choices,</i> pp. 31-37; <i>Workbook</i> , pp. 13-16	Work Values Survey (continued)		As a class, brainstorm careers for each student, given his or her top three work values. Ask each student to write his or her top three values on the board. Open the discussion up to the floor so classmates can make suggestions. This is an introductory activity and will need a lot of support from teachers and adults. You might even invite two or three other individuals (career counselor, guidance counselor, principal, etc.) to help brainstorm.
	Career Choices, p. 38	(James and Letitia)		Dramatic reading
12	Career Choices, pp. 38-42; Workbook, pp. 17-19	Strengths and Personality	p. 4/22, Presentation suggestions	Review the definitions on p. 39 of <i>Career Choices</i> before students complete the activity. Complete the activities individually.
13	<i>Career Choices,</i> pp. 43-45; <i>Workbook</i> , p. 20	(How personality impacts career choices); Your Strengths; (Developing your strengths)	pp. 4/22-4/24, Presentation suggestions	Discussion of styles. Brainstorm the types of careers in which each style might be happiest.
	Career Choices, p. 46	(James and Letitia)		
15	<i>Career Choices,</i> pp. 46-48; <i>Workbook</i> , p. 21	Skills and Aptitudes, Name That Skill	p. 4/27, Presentation suggestions	Dramatic reading
16	Career Choices, p. 48-49; Workbook, p. 22	Skills Identification; Roles, Occupations, and Vocations	pp. 4/28-4/30, Presentation suggestions, Activities; p. 4/31, Chapter Follow- up	You may want to break into small groups to brainstorm and then ask each group to report out. Energizer: Using a "family tree" format, ask students to research their family tree (through great grandparents), including the roles, occupations and vocations of these people. This may be a long-term project. Chapter follow-up: Complete chart on p. 27 of Career Choices with information discovered from activities on pp. 28-49. Post charts around the room for all to see.
17	Possibilities , pp. 61-62; Career Choices , pp. 50-53; Workbook , pp. 125-126	"Life" by Nan Terrell Reed	p. 4/32, Activity; pp. 4/13-4/14	Discuss the messages which society gives individuals based on their gender, race, age, physical appearance, physical ability, social status, intellectual capacity, educational achievement, and so forth. Review what a career porfolio is and how it is used.
18	Workbook, pp. 125-126	Career Portfolio	pp. 4/13-4/14	Have students make their tabs for sections and set up their portfolio.
19	<i>Career Choices,</i> pp. 56-63; <i>Workbook</i> , p. 28	(Maslow's Triangle), Where Are You Now?; Your Lifestyle, Components of Lifestyle	pp. 4/38-4/42, Presentation suggestions, Activities	

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
20	<i>Career Choices,</i> pp. 60-61; <i>Possibilities</i> , pp. 69-70	How Do You Want to be Remembered?; "Growing Older" by R.G. Wells	p. 4/39, Presentation suggestions; p. 4/41, Looking into the Future	Ask students to complete Mission Statement over the next two or three days. After reading the poem aloud and discussing questions, follow directions on p. 4/41 of the Instructor's Guide for a guided writing assignment. Make copies of the letters to be used with lesson "Remembering Your Dreams and Plans" (Hour 87).
21	<i>Career Choices,</i> pp. 64-71; <i>Workbook</i> , p. 30	Happiness is a Balanced Lifestyle, The Modified Maslow Triangle, What About Your Life		Extra credit assignment: read "Having our Say: The Delany Sister's First 100 years"
22	<i>Career Choices,</i> pp. 74-77; <i>Lifestyle Math</i> , p. 12	Ivy Elm's story, Family Profile	pp. 4/48-54	Overview of the budget process. Read and discuss Ivy's story. Have students complete their own family profile in <i>Lifestyle Math</i> . Then have them share their plans with the class.
23	Career Choices, p. 78; www.careerchoices.com, p. 78	Housing Budget; Mortgage interest rates; Calculating your monthly mortgage payment	p. 4/55; <i>Teacher</i> <i>Lesson Plan Online</i> , include a discussion of the various types of mortgages	Hand out copies of classified ads and real estate booklets. Be sure to have scissors and glue. Have students chose the housing (own or rent) they envision for themselves at age 29. As a class, figure at least one fictional example of a mortgage using steps on pp. 18-19 of Lifestyle Math. Use calculators if necessary. Or, Have students figure their own mortgage payment for house and condo chosen using calculators on www.careerchoices.com. Students will be fascinated to see how the term and interest rates impacts their monthly payments. Encourage them to experiment.
24	www.careerchoices.com p. 78	Property Taxes, Estimate the cost of Homeowners Insurance; Homeowner's Association Fees, Utilities, Telephone	p. 4/55; <i>Teacher</i> <i>Lesson Plan Online</i> , Directions for insurance calculator	Find out ahead if your state has a special formula for property taxes. Explain each of these "hidden costs" of owning a home. Check figures on computer. Ask students to bring in copies of utility bills from home.
25	Career Choices p. 80; www.careerchoices.com, p. 80	Transportation - Buying a Car, Finding the value of a car, interest rates and calculating monthly payments, Pros and cons of purchasing a new versus used car	p. 4/56; <i>Teacher</i> <i>Lesson Plan Online:</i> Directions, Discussion	Using classified or online resources, have students choose a car. Calculate car payments on chosen car. Break into triads and make a list of the pros and cons of purchasing a used over a new car. Share with class.

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
26	<i>www.careerchoices.com,</i> p. 80	Planning Monthly Gasoline Costs, Figuring Automoblie Operating Costs, Insurance and Maintenance, Public transportation options	<i>Teacher Lesson Plans Online</i> : Directions	Ask students to break into pairs and make a weekly and monthly log detailing the mileage they think they'll travel on average. Use these headings: Weekly Trips - type of trip, how many times per week, how many miles per trip; Monthly Trips - type of trip, how many times per month, how many miles per trip. After they multiply their weekly trips by 4 and add their monthly trips, they'll have the miles per month they plan to travel. See p. 36 in <i>Lifestyle Math</i> for ideas. Review terms in auto insurance. Review the insurance laws in your state. Ask students to interview parents to find monthly maintenance budget of their cars. Good chance for discussion of saving by doing your own tune-ups.
27	Career Choices, p. 82; www.careerchoices.com, p. 83	Yearly Clothing Budget	p. 4/57, Teacher Lesson Plans Online:Extension Idea	Students may have to complete as homework if they projected several children. Students could create an Excel spreadsheet similar to the one on pp. 44-47 of <i>Lifestyle Math</i> .
28	Career Choices, pp. 84-85	Find Your Weekly Grocery Costs, Sundries	p. 4/58, Activity	Prepare students to complete weekly meal cost by reading and discussing the noted pages in <i>Career Choices</i> and <i>Lifestyle Math</i> . <i>Either assign a trip to the grocery store for homework (to investigate</i> <i>the costs of their list) or have resources in the classroom such as</i> <i>food advertisements from grocery stores or inventory price printouts</i> <i>from the stores. Or use charts in Career Choices</i>
29	Career Choices, pp. 86-87	Monthly Entertainment Budget; Saving and Planning for a Vacation	p. 4/59, Activity	Be sure to advise students they don't need a figure in each line item. Newspaper entertainment sections, catalogs, and brochures for health clubs and the YMCA would be good to have as resources. You may want to brainstorm column B as a class. Begin research for this line item. Use Sunday travel section from the newspaper or online resources. If students have similar plans, suggest they form research teams to figure costs.
30	Career Choices, p. 88	Child Care Budget	p. 4/60	Divide into groups of three to research costs and brainstorm other child care options. Ask students with younger siblings to bring in their childcare costs.
31		(Raising a Child on Your Own)		Invite a panel of single mothers (from teen to adult) to present the challenges of single motherhood. One (widowed or divorced) should be successful due to education and career planning.

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
32	<i>Career Choices,</i> pp. 89-90; <i>www.careerchoices.com</i> , p. 89		pp. 4/60-4/62	Discuss health insurance and the difference ways to obtain it. Use the chart in Career Choices or go online to a major insurance company, such as Blue Cross, to get sample costs. Have merchandise catalogs or go online for various costs. Remind students to declare an annual budget amount and then divide by 12 for the monthly budget the are working on. Review each line item and, as a class, brainstorm how much is appropriate for each. Explain retirement plans and IRA's and have student's experience with different age strategies for starting their retirement funding. See page 100 of Lifestyle Math for ideas. After completing their Miscellaneous line item, have students enter their different line items amounts in the appropriate space on page 92.
33	Career Choices, p. 92 - 93	Your Total Budget Profile What Salary Will Support this Lifestyle	pp. 4/63-64	You'll want to talk briefly about payroll deductions and gross pay versus net pay. It is important that your students understand that their salary requirement will be higher (by at least 20%) than what they expect to spend each month. You may want to share copies of
	www.careerchoices.com, p. 93	Calculating Take- home pay	Teacher Lesson Plans online: Directions	payroll stubs (from your older students) so they can see what is take out of a paycheck. Check on the computer.
34		Find a Job That Will Support Your Lifestyle		Resources: <i>The American Almanac of Jobs and Salaries</i> can be ordered from a full service bookstore.
54	www.careerchoices.com, p. 93		Teacher Lesson Plans onlne: Directions, Extention	Go online and use the link on careerchoices.com to explore the wages and salaries of hundreds of jobs.
	Career Choices, pp. 95-96 Workbook, p. 43	In Over Your Head?, Hard Times Budget	p. 4/65, Presentation suggestions	You'll need to research ahead-of-time the amount for AFDC and unemployment in your state. Complete this activity either in small groups or as a class.
35	Career Choices, pp 97-101	Some Sample Budgets	p. 4/66, Presentation Suggestions	Divide the class into groups as noted in the Instructor's Guide
	Workbook p 44 - 45			After students have completed their budgets for their assigned individual, report out their suggestions to the class. Have the class critique their projections for each line item.
36	103	A Few Words About Poverty Could You Become a	pp. 4/67-68, Presentation	After discussing the points on p. 102 of <i>Career Choices</i> , ask students to individually complete the questions at the bottom of p.
		Poverty Statistic?	suggestions	103. Inviting a panel of single parents is also an option here.
	Career Choices, pp. 104- 110	Money Isn't Everything	p. 4/69, Presentation suggestions	After discussing these two topics, choose one of the activities listed in the <i>Instructor's Guide</i> .

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
	Workbook, pp. 46-48	Psychological costs – sacrifices vs. rewards		Break into groups of three or four and assign each group a story. Ask each group to first read the story, discuss the questions following each story and then report on their conclusions. Do class members have anything to add?
37	<i>Career Choices,</i> pp. 111- 113	You Win Some, You Lose Some	p. 4/71, Presentation suggestions, Activities	As a class, brainstorm the possibilities on p. 111 of <i>Career Choices</i> . Break into groups of three and have each group help its members list
	<i>Workbook,</i> pp. 49 -50	After-Hours Rewards	pp. 4/73-73, Presentation suggestions	the rewards and sacrifices of one or two careers each student is considering.
				Break students into triads and brainstorm how the workers on page 113 migh meet the work values not clearly met in their jobs
	Career Choices, pp. 116- 117 Workbook, pp. 51	An Investment in EducationYields Dividends for a	p. 4/74, Presentation suggestions	Ask students to study the chart on p. 116 of <i>Career Choices</i> and interpret what it demonstrates. Then ask them to individually complete computations on p. 117.
38	Career Choices pp. 118 - 119, Workbook p. 52-53	Beginning of the planning process	p. 4/75, Presentation, p. 4/13-4/14, Start the Portfolio process	p. 118 and worksheet on p. 119 of <i>Career Choices</i> . Ask students to share their findings.
20	Career Choices , p. 120	Ask Someone Who's Been There	p. 76, Presentation, Career Resource File	Assign as homework , review interviewing etiquette and strategies. Assign students to create Resource File
39	Workbook, p 54			
	Career Choices, p. 121 Workbook, p. 55	Easier Said Than Done	p. 4/77, Presentation suggestions,	Assign competion of chart as noted on page 4/77 of Instructor's Guide. Before end of period, ask student to share their findings.
40	Career Choices, pp. 124- 134 Workbook, pp. 57-62	Your Ideal Career	pp. 4/80-81, Presentation suggestions	Ask students to complete pp. 124-134 in <i>Career Choices</i> . They will need to work individually on this assignment. You'll want to follow procedure outlined in the <i>Instructor's Guide</i> .
41	Career Choices, pp. 124- 134 Workbook, pp. 57-62	Your Ideal Career (continued)	pp. 4/80-81, Energizer	After students have completed their charts, begin brainstorming possible careers that meet their essential career characteristics (see <i>Instructor's Guide</i> , p. 4/80). If you have a career technician or
40	Career Choices, pp. 135- 137 Workbook, p. 63	Consider Your Options	p. 4/82, Presentation suggestions	
42	<i>Career Choices,</i> pp. 138- 139 <i>Workbook,</i> pp. 64-65	Employee or Employer?	pp. 4/83, Presentation suggestions	After completing the activity as outlined in <i>Instructor's Guide</i> , you may want to debate the question "Which worker would have the most options for parenting, someone in a structured job or someone who is
	Career Choices, pp 140- 141	What about Status	p 4/84, Presentation	
43	Possibilities, pp. 118-123	"Lego" Discussion: Journal entry,	Read story to the class	Discuss the Mark Twain quote before reading the story. After reading this true story, discuss questions 1-6 and 9-11. Spend the most time on question 11. This is an important concept for students to

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
	Career Choices, p. 144- 146	Career Interest Areas	p. 4/78, 4/86	
44	Career Choices, p. 147	Bring In Your Identity	p. 4/88, Presentation suggestions	Use one students charts and brainstorm as a class. Then break in to groups of four or five and have each student present their charts listed on page 4/88 and have the group brainstorm possible careers.
	Workbook, p. 67			
	<i>Career Choices,</i> pp. 148- 149	Career Research	p. 4/89, Presentation suggestions	Review text. Take a tour of the career center/library.
45	www.careerchoices.com p. 149-150	Career Research online	Find careers with most promising future in your state and matches your interest area	
46	<i>Career Choices,</i> pp. 150- 155 <i>Workbook,</i> pp. 68-73	Career Interest Survey	p. 4/89, Presentation suggestions	You'll want to recruit the assistance of your career librarian or career technician and spend the next three days in the library or career center or online at www.careerchoices.com p. 148-149, 150
10	www.careerchoices.com p. 150			
47	Career Choices, pp. 150- 155 Workbook, pp. 68-73	Career Interest Survey <i>(continued)</i>	p. 4/89, Presentation suggestions	
	www.careerchoices.com p.150			
48	Career Choices, pp. 150- 155	Career Interest Survey <i>(continued)</i>	p. 4/89, Presentation suggestions	
40	Workbook, pp. 68-73 www.careerchoices.com p. 150			
		Seeing in the Mind's	pp. 4/92-93,	
	Workbook, pp. 73-74	Eye	Presentation	
	Career Choices, pp. 158- 159	_		
	Workbook, p. 75	_		Long-term homework: Arrange for Shadow Experience.
49		The Shadow Program	pp. 4/94, Presentation suggestions	Optional: This project will be completed over a period of time and require outside work on your part (either finding job shadowing placements or better yet, a Director of Mentors), but the added effort is well worth it. This is an impressive activity for a high school student! See pp. 4/94-100 in the <i>Instructor's Guide</i> .
50	Career Choices, pp. 160- 161 Workbook, p. 76	Involve Me and I Understand	p. 4/101, Presentation suggestions	Optional Energizer: "What's My Line" guest panel. Invite in three individuals from the community who have unique jobs. Divide the class into two teams and have each team take turns asking questions

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
51	Career Choices, pp. 162- 165 Workbook, pp. 77-78	The Chemistry Test	pp. 4/102, Presentation suggestions	Read the story on p. 162 aloud. After discussing the topic as a class, work through the questions on pp. 163-164. Ask students to individually answer the questions on p. 165 of <i>Career Choices</i> .
52	Career Choices, pp. 168- 170 Workbook, p. 80	Identifying Choices	p. 4/108 109, Presentation suggestions, Activities,	
53	Career Choices, p. 171	Gathering Information	p. 4/110, Presentation suggestions	
	Workbook, p. 80			
54	<i>Career Choices,</i> pp. 172- 174	Evaluating Choices	pp. 4/111-112, Presentation suggestions, Activities	After the class has worked through Joyce's example, break into groups of three to consider Jessica and John's stories and complete their charts on pp. 173-174 of <i>Career Choices</i> .
	Workbook, pp. 81-82			Report out before the end of the period
55	Career Choices, pp. 176- 177	Gloria's Chart/Your	p. 4/113, Presentation	As a class, discuss and vote on Gloria's choice. Then have each student complete the chart on p. 177 of <i>Career Choices</i> , using the
	Workbook, pp. 82-83	-Chart	suggestions	three careers researched earlier as their choices.
56	Career Choices, p. 178	Make a Decision	p. 4/114, Presentation suggestions	After discussion of decision-making styles and a review of the terms on p. 178 of <i>Career Choices</i> , ask each student to complete the chart at the bottom of p. 178. Discuss the topic on p. 179. End the class with the Robert Frost poem, "The Road Not Taken" in <i>Possibilities</i> and assign question 7 for homework.
	Workbook, p. 84			
57	<i>Career Choices,</i> pp. 182- 185	Tools for Solving Problems	pp. 4/118-119, Presentation	
	Workbook, p. 86		suggestions, Activities	
58	Career Choices, pp. 186- 190	Setting Goals and Objectives	pp. 4/120-121, Presentation	Energizer: Hand out a paper clip and a one-foot piece of thin string to each student. Folding the string in half, slip a paper clip until half-way
	Workbook, p. 86	-	suggestions	through and then, holding the two ends of the string, dangle the If you have time, you'll want to have your students complete pages
59	Career Choices, p. 190	Setting Goals and Objectives	pp. 4/120-121, Activities	102-106 of Lifestyle Math. This exercise demonstrates how to use
	Workbook, p. 86			goals and objectives to develop a timely, quantitative plan.
	Career Choices, pp. 197- 199	What's Your Excuse?		
	Workbook, p. 89		suggestions,	
60	Career Choices, p. 200 Workbook, p. 90	- Taking Responsibility	p. 4/126, Presentation suggestions	Break into small groups of three students. Write the excuses found in the <i>Instructor's Guide</i> on the board and ask the groups to reframe
	Career Choices, pp. 201- 202 Workbook, p. 91	Startling Statement Quiz	p. 4/127, Presentation suggestions, Activities,	
61	Career Choices, pp. 203- 206	Detours and	p. 4/128, Presentation	

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
	Workbook, pp. 92-93	TOAUDIOCKS	รนฐฐธรแบทร, กับแทแธร	
62	Career Choices, p. 207 Workbook, p. 94	Is It Worth Staying In School?	p. 4/129, Presentation suggestions, Activities	
63	Career Choices, pp. 208- 209 Workbook, p. 95	Economics of Bad Habits	p. 4/130, Presentation suggestions,	
	www.careerchoices.com p. 209	Retirement calculator	p. 4/130, Activities, online calculators	Have students factor their own savings over a lifestime and what it would mean in a retirement account
64	Career Choices, pp. 211- 213 Workbook, pp. 96-98	If You're a Woman	pp. 4/132-133, Presentation suggestions, Activities	
	Career Choices, p. 215 Workbook, p. 99	Before You Give Up Your Dream	p. 4/134, Presentation suggestions	Read Dream Deferred by Langston Hughs, Possibilities, p. 212
65	Career Choices, pp. 216- 217 Workbook, p. 100	(Developing anxiety tolerance)	p. 4/135, Presentation suggestions	Have students complete the inventory on p. 6 of <i>Lifestyle Math</i> and review the text on p. 7. Then read pp. 216-217 of <i>Career Choices</i> and help students write a guided visualization to overcome math anxiety.
66	Career Choices, pp. 218- 221 Workbook, p. 101	One Step at a Time	p. 4/136, Presentation suggestions	
67	Career Choices, pp. 222- 223 Workbook, p. 102	Yorik's Story	p. 4/137, Presentation suggestions	Have students/teams present their plans for Yorik.
	Career Choices, pp. 224- 225	Taking Risks	p. 4/138, Presentation suggestions, Activities	
68	Career Choices, p. 226 - 227	Getting Back on Track If You've Derailed, Alternative Career Ladder	p. 4/139, Presentation suggestions	Review the chart on page 227. Students can complete their chart alone or in teams of other members of the class interested in the same career interest area or industry.
69	www.careerchoices.com, p. 150	Alternative Career Ladder (cont.)	p. 4/139 and the Occupational Outlook Handbook	Go online to gather data for chart on p. 227
70		Re-evaluate salary requirements, 30 year time line	p. 4/140	Brainstorm what a person can do if their career does not pay enough. Have student create the 30 year old timeline.
70	www.careerchoices.com p. 78	How Much Home Can you Afford		Use this online calculator to help students focus on how salary will impact their living quarters. This will help them to raise their educational goals.
	Career Choices, pp. 230- 231 Workbook, p. 104	Affirmations	P. 4/142, Presentation suggestions, Activities	· · · · · ·

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
71	Career Choices, pp. 232- 235	The Six E's of Excellence	p. 4/143, Presentation suggestions,	
	Career Choices, pp. 236- 237 Workbook, p. 104	Going For ItWork Is an Aggressive Act	p. 4/145, Presentation suggestions, Activities	
72	Career Choices, pp. 238- 241 Workbook, pp. 105-107	You're the Boss	pp. 4/146-147, Presentation suggestions	As a class, read and discuss this section. Then break into small groups and assign each group one of the employees to evaluate, and then diagram their objectives.
73	Career Choices, pp. 242- 245 Workbook, pp. 108-109	The Employee of the Twenty-first Century	p. 4/148, Presentation suggestions, Activities	You will probably want to give each group inventing a new item or service a couple of days to think about their invention. Once presentations are made, you may want to ask the class to vote for the best idea.
74	Career Choices, p. 246	Managing Change	p. 4/150, Presentation, Activities	
	Workbook p. 109	Transferable Skills Chart	p. 4/150, Updating Career Portfolio	Have students create a transferable skills chart
75	Career Choices, pp. 250- 251 Workbook, p. 111	Your Resume	p. 4/152, Presentation suggestions	Review what is included in a resume
	www.careerchoices.com p. 253	Interactive resume writing online		Have students explore the various databases on p. 253 of www.careerchoices.com
70	Career Choices , p 254 - 255	Finding a Job	p. 4/155, Presentation suggestions	
76	www.careerchoices.com p. 254	Finding a job online	Use the databases listed to explore job opportunities	
	Career Choices, p. 256 Workbook, p. 112	Job Applications	p. 4/156, Presentation suggestions, Activities	As outlined in the activity section, you'll need to arrange to get copies of actual résumé/application forms prior to this class.
77	Career Choices, pp. 258- 259	The Job Interview	p. 4/157, Presentation	If you want to expand this into a community project, see
	Workbook, p. 113		suggestions, Energizer	pp. 10/2-5 of the <i>Instructor's Guide</i> . The Job Interview Night described on p. 126 is an excellent year-end project.
	www.careerchoices.com p. 258	Interactive job interview	Virtual Job interview online	
78	Career Choices pp. 260- 261	Dealing with Rejection, Accepting a Job	p. 4/158, Presentation suggestions	
79	Career Choices, pp. 262- 263 Workbook, p. 114	Making Connections	p. 4/159, Presentation suggestions,	At the beginning of class, read the poem "The Bridge Builder." After discussing text on p. 262 of <i>Career Choices</i> , ask students to break into point and opputer questions on p. 262 of <i>Career Choices</i> .

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
	Possibilities, p. 262			into pairs and answer questions on p. 203 or Gareer Ghoices.
80	Video Book Club	Finding Forrester	p. 6/41, 6/43	
81	Video Book Club	Finding Forrester		
	Career Choices, pp 267- 269	Getting the Education or Training you Need		
82	www.careerchoices.com pp. 267 - 269	Online resources of available education and training		Have students spend a period reviewing the variety of online resources that can help the fine tune their education and training plan.
83	Career Choices, pp. 270- 273		p. 4/164, Presentation	Hang their charts around the room once completed.
05	Workbook, pp. 116-118	to Go?	suggestions,	hang their charts around the room once completed.
	Possibilities, pp. 270-271	"If" by Rudyard Kipling		
	<i>Career Choices,</i> pp. 274- 275	Delaying Gratification	p. 4/165, Presentation suggestions	Open the class by reading "If" aloud.
	Workbook, pp. 119-120			
84	Possibilities, pp. 252-253	"Be the Best of Whatever You Are" by Douglas Malloch		At beginning of class, read poem on p. 252 of <i>Possibilities</i> aloud to class.
	Career Choices, pp. 276- 277	Facing Fears and Anxieties	p. 4/165, Presentation suggestions	Ask students to individually complete pp. 276 and 277 in <i>Career Choices</i> . If students have built up their level of trust, ask some to share their concerns and their goals.
	Workbook, pp. 120-121			
85	Career Choices, pp. 278- 281	-Your Plan	p. 4/166, Presentation	Everything they have been doing in this class leads to this 10-year plan. Include a copy in their school folder. Also provide a copy for the
	Workbook, pp. 121-123		suggestions	student's next year's academic teachers. A parent-student meeting to present their plans would also be advantageous. It is important that
86	Career Choices, pp. 278- 281	Your Plan	p. 4/166, Presentation	
	Workbook, pp. 121-123	(continued)	suggestions	
87		Letters Remembering your dreams and goals	p. 4/168	Project: Ask students to write two letters to themselves detailing their dreams and plans. One will be mailed to them in two years and the other in five years. See detailed plan on page 4/168 of Instructor's Guide

Hour	Textbook	Lesson	Instructor's Guide	Special Directions (beyond those given in Instructor's Guide)
	Career Choices, p. 282	(A mission in life)	p. 4/167, Presentation suggestions	
88	Workbook, p. 124	Course wrap-up	p. 4/12, Energizer	You may want to share the art pieces at the next school staff meeting
00		"We Are a		or even the next school board meeting.
	Possibilities, p. 283	Success" by		
		Robert Louis		
		Stevenson		
89	Post Class Survey		p. 6/15	Compare the pre and post surveys of each student. See pages 6/12 and 6/13 for evaluation suggestions. Gather data from Guidance Counselors and other teachers, noted on p. 6/16 and 6/17
90	Graduation party	<i>Oh! The Places</i> <i>You'll Go</i> by Dr. Seuss	p. 4/169	Have a spaghetti dinner potluck using recipes from <i>Lifestyle Math</i> , p. 60. Read Dr. Seuss book aloud.