

Pennsylvania Academic Standards for Career Education and Work - Grade 8

Correlated to Career Choices , Instructor's Guide , and Lifestyle Math

Benchmarks	<i>Career Choices</i>	<i>Instructor's Guide</i>	<i>Lifestyle Math</i>	CareerChoices.com
13.1.8 - Career Awareness and Preparation				
<i>Pennsylvania's public schools shall teach, challenge, and support every student to realize his or her maximum potential to acquire the knowledge and skills needed to:</i>				
A. Relate careers to individual interests, abilities, and aptitudes.	24-49, 104-113, 124-141, 144-147, 148-165, 246	4/16-4/31, 4/38-4/45, 4/69-4/73, 4/80-4/81, 4/86-4/105, 4/150		Enhancing activities available
B. Relate careers to personal interests, abilities, and aptitudes.	24-49, 104-113, 124-141, 144-147, 148-165, 246	4/16-4/31, 4/38-4/45, 4/69-4/73, 4/80-4/81, 4/86-4/105, 4/150		Enhancing activities available
C. Explain how both traditional and nontraditional careers offer or hinder career opportunities.	173-176, 211-213, 226-227	4/111-4/113, 4/132-4/133, 4/139-4/140		
D. Explain the relationship of career training programs to employment opportunities.	116-120, 148-155, 210-215, 227, 266, 272-273	4/75, 4/90-4/91, 4/137, 4/139-4/140, 4/162-4/169		Enhancing activities available
E. Analyze the economic factors that impact employment opportunities, such as, but not limited to:				
Competition				
Geographic location				
Global influences				
Job growth	135-137, 148-149, 150-155, 211-213, 226-227, 242-246	4/82, 4/88-4/91, 4/132-4/133, 4/139-4/140, 4/148-4/150		Enhancing activities available
Job openings				
Labor supply				
Potential advancement				
Potential earnings				
Salaries/benefits				
Unemployment				

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F. Analyze the relationship of school subjects, extracurricular activities, and community experiences to career preparation.	15-17, 49, 158-160, 162-163	4/8-4/9, 4/30-4/31, 4/94-4/101, 4/102-4/105,		Enhancing activities available
G. Create an individualized career plan including, such as, but not limited to:	Goal of entire text	4/1-4/169	107-110	Enhancing activities available
Assessment and continued development of career portfolio				
Career goals				
Cluster/pathway opportunities				
Individual interests and abilities				
Training/education requirements and financing				
H. Choose personal electives and extra curricular activities based upon personal career interests, abilities, and academic strengths.	105-155, 158-161, 266-283	4/94-4/101, 4/129, 4/162-4/169		Enhancing activities available
13.2.8 - Career Acquisition (Getting a Job)				
<i>Pennsylvania's public schools shall teach, challenge, and support every student to realize his or her maximum potential to acquire the knowledge and skills needed to:</i>				
A. Identify effective speaking and listening skills used in a job interview.	250-263	4/155-4/157		Enhancing activities available
B. Evaluate resources available in researching job opportunities, such as, but not limited to:	120, 150-155	4/76, 4/89-4/91		Enhancing activities available
CareerLinks				
Internet (i.e. O-NET)				
Networking				
Newspapers				
Professional associations				
Resource books (i.e. <i>Occupational Outlook Handbook</i> , <i>PA Career Guide</i>)				
C. Prepare a draft of career acquisition documents, such as, but not limited to:	250-263, online activities	4/151-4/159	88-91	Enhancing activities available
Job application				
Letter of appreciation following an interview				
Letter of introduction				
Request for letter of recommendation				
Resume				

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D. Develop an individualized career portfolio including components, such as, but not limited to: Achievements Awards/recognitions Career exploration results Career plans Community service involvement/projects Interests/hobbies Personal career goals Selected school work Self inventories	Goal of entire text, My10yearPlan.com	4/1-4/169		Enhancing activities available
E. Explain, in the career acquisition process, the importance of the essential workplace skills/knowledge, such as, but not limited to: Commitment Communication Dependability Health/safety Laws and regulations (that is Americans with Disabilities Act, Child Labor Law, Fair Labor Standards Act, OSHA, Material Safety Data Sheets) Personal initiative Self-Advocacy Scheduling/time management Team building Technical literacy Technology	162-165, 230-237, 238-241, 242-247	4/24-4/25, 4/102, 4/104, 4/115, 4/143- 4/144, 4/146-4/147, 4/148-4/150, 10/5- 10/6		

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13.3.8 - Career Retention and Advancement				
<i>Pennsylvania's public schools shall teach, challenge, and support every student to realize his or her maximum potential to acquire the knowledge and skills needed to:</i>				
A. Determine attitudes and work habits that support career retention and advancement.	230-246	4/142-4/150		
B. Analyze the role of each participant's contribution in a team setting.	38-43, 162-165, 229-247	4/22-4/23, 4/25-4/26, 4/102-4/105, 4/115, 4/127, 4/137, 4/148		
C. Explain and demonstrate conflict resolution skills:	197- 200, 236-237, 238-241	4/26, 4/124-126, 4/145, 4/146-4/147		
Constructive criticism				
Group dynamics				
Managing/leadership				
Mediation				
Negotiation				
Problem solving				
D. Analyze budgets and pay statements, such as, but not limited to:	74-103	4/47-4/68	Goal of entire text	Enhancing activities available
Charitable contributions				
Expenses				
Gross pay				
Net pay				
Other income				
Savings				
Taxes				
E. Identify and apply time management strategies as they relate to both personal and work situations.	121	4/77	104-110	
F. Identify characteristics of the changing workplace including Americans with Disabilities Act accommodations, and explain their impact on jobs and employment.	135-139, 148-149, 150-155, 226-227, 242-246	4/61, 4/90-4/91, 4/139, 4/140, 4/148, 4/150, 4/153		
G. Identify formal and informal lifelong learning opportunities that support career retention and advancement.				

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13.4.8 - Entrepreneurship				
<i>Pennsylvania's public schools shall teach, challenge, and support every student to realize his or her maximum potential to acquire the knowledge and skills needed to:</i>				
A. Compare and contrast entrepreneurship to traditional employment, such as, but not limited to:	38-43, 135-139, 162-165, 238-241	4/22-4/23, 4/83, 4/103-4/104, 4/146-4/147		
Benefits				
Job security				
Operating costs				
Wages				
B. Evaluate how entrepreneurial character traits influence career opportunities.	138-139, 162-165, 238-241	4/22-4/23, 4/83, 4/103-4/104, 4/146-4/147		
C. Identify and describe the basic components of a business plan, such as, but not limited to:	138-139, 162-165, 238-241	4/22-4/23, 4/83, 4/103-4/104, 4/146-4/147		
Business idea				
Competitive analysis				
Daily operations				
Finances/budget				
Marketing				
Productive resources (human, capital, natural)				
Sales forecasting				

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