

Georgia Quality Core Curriculum (QCC) Standards correlated to the *Career Choices* curriculum

Following are the core skills from the Quality Core Curriculum for both language arts and information technology. The *Career Choices* curriculum can help you meet many of the benchmarks for both of these content areas. Incorporating the *Career Choices* materials into your classroom is a great way to meet the QCC requirements while helping your students develop a vision of their future. Your efforts will decrease dropout rates and result in high academic achievement. Students will make the connection between success in school and success in life at a time when they can make positive choices that will impact their futures.

Language Arts: Core Skills				
	QCC Standard	Career Choices	Instructor's Guide	Possibilities
1	Reads poems, short stories, essays, novels, magazines, newspapers, charts, graphs, and technical documents for pleasure and self-improvement.	Practiced throughout text		Practiced throughout text
2	Reads critically, asks pertinent questions, recognizes assumptions and implications, and evaluates ideas.	Practiced throughout text		Practiced throughout text
3	Takes notes on the main and subordinate ideas in lectures and discussions and reports accurately what others have said.	Practiced throughout text	Practiced in discussions throughout	31-32, 38, 122-123, 174-177, 253
4	Uses research process: selecting topic, formulating questions, identifying key words, choosing sources, skimming, paraphrasing, note-taking, organizing, summarizing, and presenting.	124-141, 148-159, 211-213, online activities*	4/85-4/106, 7/6-7/14	38, 79, 106-107, 165, 174-177, 253, 261, 272
5	Identifies, comprehends, and summarizes the main and subordinate ideas in a written work.	Practiced throughout text	2/10-2/14, 3/8-3/12	Practiced throughout text through journal entries and follow-up questions
6	Learns that words gather meaning from their context and carry connotation and denotation.	Vocabulary throughout (see <i>Workbook for Career Choices</i>)	4/145	58-60, 63, 67-68, 207
7	Distinguishes between fact and opinion.	50-53	4/32, 4/33-4/35	29-32, 38
8	Comprehends, develops, and uses specifics and generalizations.			247
9	Acquires new vocabulary through reading and listening; demonstrates progress through speaking and writing.	Practiced throughout text	4/32, 4/34-4/35, 4/39-4/41, 4/42, 4/45, 4/57, 4/63, 4/68, 4/83, 4/84, 4/95, 4/102-4/104, 4/112, 4/114, 4/143, 4/155, 4/159	Practiced throughout text
10	Uses literal comprehension skills (e.g., sequencing, explicitly stated main idea).			54-56, 137-138, 208-211
11	Uses inferential comprehension skills (e.g., predictions, comparisons, conclusions, implicitly stated main idea).	Practiced in most activities		213, 224, 226, 261,
12	Defines unfamiliar words by using appropriate structural analysis skills including prefixes, suffixes, root words, and context clues.	Vocabulary throughout (see <i>Workbook for Career Choices</i>)	4/4, 4/18, 4/145, 6/49-6/54	22-23, 67-68, 165, 207, 263
13	Uses a variety of print and non-print resources (e.g., films, recordings, theater, computer databases) as parts of the study of literature.	Online activities*	6/41-6/48, 7/11-7/14	174-177, 272
14	Draws reasoned conclusions from various sources.	Practiced throughout text	2/10-2/14, 3/8-3/12	21, 38-39, 62, 140, 164-165, 172-175, 213, 262-269
15	Writes Standard American English sentences with correct verb forms, punctuation, capitalization, possessives, plural forms and other mechanics, word choice, and spelling.	Practiced throughout the course; 250-253	4/152-4/153	Practiced throughout text

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16	Recognizes speaker's purpose and identifies verbal and nonverbal components of communication (body language, facial expression, gestures).			27-32, 220
17	Uses language appropriate to situation and audience.	158-159, 250-253, 254-255	4/76, 4/95, 4/151-4/160, 4/168	38, 85, 94, 263
18	Participates in the writing process: prewriting, drafting, revising, editing, proofreading, and publishing.	148-155, 157, 159, 250-253, online activities*	4/32, 4/34-4/35, 4/39-4/41, 4/42, 4/45, 4/57, 4/63, 4/68, 4/83, 4/84, 4/95, 4/102-4/104, 4/112, 4/114, 4/143, 4/155, 4/159	Journal entries throughout; 17-18, 29-32, 38, 41-42, 44-45, 54-56, 67, 70-71, 73, 79, 85, 88-89, 93, 94, 102, 106-107, 110, 123, 125, 136-137, 160-162, 170-171, 174-177, 207, 208-211, 215, 220, 224, 226, 279-283
19	Writes for many purposes including, but not limited to, personal (journals, diaries, stories, poems), social (friendly letters, thank-you notes, invitations), academic (themes, reports, essays, analyses, critiques), and business (letters, memos, and applications) writing.	148-155, 157, 159, 250-253, online activities*	4/32, 4/34-4/35, 4/39-4/41, 4/42, 4/45, 4/57, 4/63, 4/68, 4/83, 4/84, 4/95, 4/102-4/104, 4/112, 4/114, 4/143, 4/155, 4/159	Journal entries throughout; 17-18, 29-32, 38, 41-42, 44-45, 54-56, 67, 70-71, 73, 79, 85, 88-89, 93, 94, 102, 106-107, 110, 123, 125, 136-137, 160-162, 170-171, 174-177, 207, 208-211, 215, 220, 224, 226, 279-283
20	Gains insight into human behavior from the study of literature.	Practiced throughout text		Practiced throughout text
21	Creates hypotheses and predicts outcomes.	13, 106-110, 121, 162-165, 170-174, 185, 204-206		142-162
22	Defends conclusions rationally.	Practiced in discussions throughout	Discussions and debates throughout; 2/10-2/14, 4/1-4/170, 10/5-10/6	21-23, 39-32, 85, 88-89, 239, 247
23	Speaks so others can hear and understand.	Practiced in discussions throughout	Discussions and debates throughout; 2/10-2/14, 4/1-4/170, 10/5-10/6	21-23, 39-32, 85, 88-89, 174-177, 215, 239, 247, 251, 269
24	Works as a team member to solve problems.	38-43, 162-165	4/22-4/23, 4/102-4/105	279-283
25	Composes and revises on a computer.	148-155, 157, 159, 250-253, online activities*	4/32, 4/34-4/35, 4/39-4/41, 4/42, 4/45, 4/57, 4/63, 4/68, 4/83, 4/84, 4/95, 4/102-4/104, 4/112, 4/114, 4/143, 4/155, 4/159	Journal entries throughout; 17-18, 29-32, 38, 41-42, 44-45, 54-56, 67, 70-71, 73, 79, 85, 88-89, 93, 94, 102, 106-107, 110, 123, 125, 136-137, 160-162, 170-171, 174-177, 207, 208-211, 215, 220, 224, 226, 279-283

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Information Technology: Core Skills				
QCC Standard	<i>Career Choices</i>	<i>Instructor's Guide</i>	<i>CareerChoices.com</i>	
Basic Skills				
1	Locate, understand, and interpret written information in a variety of formats, including such documents as manuals, graphs, reports, and schedules.	Practiced throughout text	4/1-4/169	Activities throughout
2	Communicate thoughts, ideas, information, and messages in writing and technologically create documents such as letters, directions, manuals, reports, graphs, and flowcharts.	26-49, 148-155, 156-157, 158-159, 212, 223, 250-253, 271-273	4/7, 4/89-4/90, 4/92-4/93, 4/94-4/95, 4/132-4/133, 4/152-4/153, 4/155, 4/164	145-146, 148-149, 150, 158, 253
3	Perform and apply numerical concepts and calculations, and solve problems by choosing appropriately from a variety of mathematical techniques using mental, manual, and technological methods.	77-101, 209	4/47-4/66, 4/130-4/131	78, 80, 83, 88, 89, 93, 209
4	Receive, interpret, and respond to verbal and nonverbal messages in a manner appropriate to a given situation.	Practiced throughout text	Activities throughout	
5	Organize ideas and communicate orally in a clear, concise, and courteous manner.	255	4/32, 4/42	
Thinking Skills				
6	Specify goals, objectives, constraints, and supporting factors.	168-179, 182-191	4/108-4/115, 4/118-4/121	
7	Identify problems, alternative solutions, and consequences of alternative solutions, and use appropriate techniques to resolve given problems.	168-179, 182-191, 194-227	4/108-4/115, 4/118-4/121, 4/124-4/139	
8	Implement a plan of action making modifications as needed to achieve stated objectives.	266-283	4/161-4/169	267, 268, 269, 271, 279
9	Use effective learning techniques to acquire and apply new knowledge and skills.	Practiced throughout text	4/1-4/169	Activities throughout
Personal Qualities				
10	Assess self accurately, set personal goals, monitor progress, and exhibit self-control.	Key themes of the entire text	4/1-4/169	
11	Choose ethical courses of action.	194-209, 232-235, 238-241	4/118-119, 4/123-4/131, 4/143-4/144, 4/146-4/147	
12	Take initiative to accomplish tasks in a timely manner.	230-247	4/141-4/149	
13	Exert a high level of efforts and persevere towards goal attainment.	182-191, 230-247	4/118-4/121, 4/141-4/149	
14	Demonstrate adaptability, dependability, and responsibility and such social behaviors as tolerance, honesty, empathy, and courtesy.	194-227, 230-247	4/124-4/139, 4/141-4/149	
Interpersonal Skills				
15	Participate and interact as a team member and leader.	38-43, 162-165, 232-235, 238-241	4/22-4/23, 4/25-4/26, 4/102-4/105, 4/115, 4/127, 4/137, 4/148	
16	Share knowledge and skills with others.	120, 262-263,	4/127	
17	Perform effectively in various environments with people of different ages, genders, cultures, socioeconomic backgrounds, attitudes, and abilities.	158-159, 255	6/36-6/40	
18	Work to satisfy customer/client expectations	230-247	4/145-4/146, 4/178	
19	Use strategies appropriate to a given situation to prevent and resolve conflicts.	197- 200, 236-237, 238-241	4/26, 4/124-126, 4/145, 4/146-4/147	

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QCC Standard	<i>Career Choices</i>	<i>Instructor's Guide</i>	<i>CareerChoices.com</i>
Resources			
20	Select goal-relevant activities, prioritize them, manage time, and prepare and follow schedules.	182-191, 270-283	4/118-4/121, 4/162-4/166
21	Use or prepare budgets, make projections, keep records, and make adjustments to meet objectives.	77-101	4/47-4/66, 4/103-4/104
Technology			
23	Prevent, identify, or solve problems with technical or electronic equipment.	Used throughout text for projects	7/1-7-17
25	Utilize a variety of technologies.	Practiced throughout text	7/1-7/17
Business Aspects			
26	Demonstrate understanding of basic economic concepts and how they are applied in business functions.	242-246	4/148-4/150
27	Identify forms of business ownership.	135-137, 138-139	4/82-4/83
28	Demonstrate understanding of the scope of a business, its place within an industry, and the interrelationship of its parts.	144-146, 150-155, 227	4/78, 4/86, 4/89-4/91, 4/139-4/140
29	Demonstrate understanding of the individual's role, responsibilities, and relationships in the organizational structure of a business.	162-165	4/102-4/105
Career Development			
31	Make potential career decisions based upon interests, abilities, and values and formulate appropriate plans to reach career goals.	10-21, 24-53, 56-71, 168-179, 182-191, 266-283	4/4-4/13, 4/16-4/35, 4/38-4/45, 4/108-4/115, 4/118-4/121, 4/162-4/169
32	Demonstrate understanding of the relationship between educational achievement and career planning and how career choices impact family patterns and lifestyle.	56-71, 74-121, 124-141, 209, 211-213	4/38-4/45, 4/47-4/66, 4/80-4/84, 4/130-4/131, 4/132-4/133
33	Demonstrate effective skills for seeking and securing employment.	250-263	4/152-4/4/159
34	Demonstrate understanding of education and career development as a lifelong learning process that requires preparation for change.	194-227, 242-245, 266-283	4/124-4/4/139, 4/148-4/149, 4/162-4/169