

Career Life Planning Course Standards : Kansas Human Services Cluster
 Correlated with *Career Choices* , *Instructor's Guide* , My10yearPlan.com® and CareerChoices.com

	<i>Career Choices</i> Text	<i>Instructor's Guide</i> , Seventh Edition	Online Enhancements
Academic Foundations: Benchmark 0.1 - Apply reading and writing, math, and science skills in personal, professional, entrepreneurial, and community situations. (CC K&S ESS01 & 09)			
0.1.1 - Use information to locate, comprehend, make inferences, and draw conclusions. (CC K&S ESS01.02)	Practiced throughout the process		My10yearPlan.com®, CareerChoices.com
0.1.2 - Adjust original rational number estimate of a real-world problem based on additional information (a frame of reference). (CC K&S ESS01.03)	74-96, 116-119, 211-213	4/49-4/65, 4/74-4/75, 4/132-4/133	My10yearPlan.com®, CareerChoices.com
0.1.3 - Generate and/or solve multi-step real-world problems with real numbers and mathematical concepts. (CC K&S ESS01.03)	74-101, 116-119, 211-213	4/49-4/66, 4/74-4/75, 4/132-4/133	My10yearPlan.com®, CareerChoices.com
0.1.4 - Research, apply, and evaluate information to accomplish tasks. (CC K&S ESS03.04)	Practiced throughout the process		My10yearPlan.com®, CareerChoices.com
0.1.5 - Apply fundamental knowledge of economics to enhance learner achievement. (CC K&SW ESS09.11)	74-101, 116-119, 208-209, 211-213, 226-227	4/49-4/66, 4/74-4/75, 4/130-4/133, 4/139-4/140	My10yearPlan.com®, CareerChoices.com
Communications: Benchmark 0.2 - Demonstrate appropriate communication skills that contribute to positive relationships. (N FACS 13.3; CC K&S ESS02)			
0.2.1 - Use appropriate communication strategies for the most effective outcome. (N FACS 13.3.1; CC K&S ESS02.07)	Practiced throughout the process	11/2, 11/7-11/17	
0.2.2 - Demonstrate the use of verbal, listening, and writing skills to communicate clearly. (N FACS 13.3.2 & 13.3.3; CC K&S ESS02.06)	Practiced throughout the process	Projects throughout the process	My10yearPlan.com®
Problem Solving, Dilemma Solving, and Critical Thinking: Benchmark 0.3 - Apply thinking and problem-solving processes to address personal, professional, and community issues. (CC K&S ESS03)			
0.3.1 - Identify common tasks that require employers to use problem-solving skills. (N FACS 1.2; CC K&S ESS03.01.01)	232-235, 238-241	4/145-4/146, 4/178, 11/21-11/22, 13/9	
0.3.2 - Use problem-solving and critical thinking skills to improve a situation or process. (CC K&S ESS03.01.02)	168-179, 182-191, 194-227	4/24-4/26, 4/108-4/115, 4/117-4/121, 4/124-4/140, 4/148	
0.3.3 - Create ideas, proposals, and solutions to a problem. (CC K&S ESS03.01.04)	Practiced throughout the process	Projects throughout the process	
Information Technology Applications: Benchmark 0.4 - Use technology to access, manage, integrate, and create information. (CC K&S ESS04)			
0.4.1 - Use information technology tools to manage and perform work (school) responsibilities. (N FACS 1.2.5; CC K&S ESS04.02.01)		Projects throughout the process	My10yearPlan.com®, CareerChoices.com
0.4.2 - Identify and use a variety of web-based tools for real world, global applications involving communication to collect and disseminate information. (CC K&S ESS04.04.01)			My10yearPlan.com®, CareerChoices.com

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0.4.3 - Use technology to locate, analyze, manipulate, and interpret information in a knowledge economy. (CC K&S ESS04.04.03)			My10yearPlan.com®, CareerChoices.com
Safety, Health, and Environmental: Benchmark 0.5 - Evaluate potential hazardous situations to defuse them and determine intervention strategies. (N FACS 5.5 & 13.4; KS FAS 1.5; CC K&S ESS06)			
0.5.1 - Manage the physical and social environment to reduce conflict and promote safety in settings (i.e., family, work, community, cyberspace). (N FACS 13.4.3; CC K&S ESS06.01)	162-165, 183-185, 197-200	4/102-4/105, 4/118, 4/124-4/126	
Leadership and Teamwork and Ethics and Legal Responsibilities: Benchmark 0.6 - Demonstrate leadership, citizenship, and teamwork skills required for success in the family, workplace, and community (N FACS 13.5; CC K&S ESS07 & 08)			
0.6.1 - Demonstrate quality work and effective communication by acknowledging diversity and cultural differences.	38-43, 162-165, 194-199	4/24-4/25, 4/102-4/105, 4/124-4/126, 11/2, 11/7-11/17, 11-21-11/22	
0.6.2 - Determine the most appropriate response to workplace (school) situations based on legal and ethical considerations.			
Career Development and Systems: Benchmark 0.7 - Analyze strategies to manage the multiple individual, family, career, and/or community roles and responsibilities. (N FACS 1.1; CC K&S ESS09)			
0.7.1 - Organize a career portfolio (electronic or physical) to document knowledge, skills, and experience in a career field. (CC K&S ESS09)	Result of the entire process		My10yearPlan.com®
0.7.2 - Recognize that individual career path has an impact on the national and global community. (CC K&S ESS09.09.03)	144-155, 242-247	4/85-4/91, 4/148-4/150	CareerChoices.com
Technical Skills: Benchmark 1.1 - Analyze strategies to manage multiple roles and responsibilities (individual, family, and career). (N FACS 1.1 & 2.1)			
1.1.1 - Summarize local and global policies, issues, and trends in the workplace and community that affect individuals and families. (N FACS 1.1.1)	62-71, 74-96, 102-103, 116-119, 148-155, 208-213, 242-247	4/42-4/45, 4/48-4/65, 4/67, 4/74, 4/89-4/91, 4/130-4/133, 4/148-4/150	CareerChoices.com
1.1.2 - Analyze the effects of social, economic, and technological change on work and family dynamics. (N FACS 1.1.2)	62-71, 74-96, 102-103, 148-155, 242-247	4/42-4/45, 4/48-4/65, 4/67, 4/74, 4/89-4/91, 4/130-4/133, 4/148-4/150	CareerChoices.com
1.1.3 - Analyze ways that individual career goals can affect the family's capacity to meet goals for all family members. (N FACS 1.1.3 & 2.1.2)	56-71, 74-103, 210-217	4/37-4/45, 4/48-4/68, 4/132-4/135	CareerChoices.com

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1.1.4 - Predict potential effects of career path decisions on balancing work and family. (N FACS 1.1.4 & 2.1.1)	124-139, 148-155, 177	4/79-4/83, 4/88-4/91, 4/113	CareerChoices.com
1.1.5 - Define goals for life-long learning and leisure opportunities for all family members. (N FACS 1.1.5)	62-71, 74-96, 104-113, 266-280	4/42-4/45, 4/48-4/65, 4/69-4/73, 4/161-4/166	My10yearPlan.com®, CareerChoices.com
Technical Skills: Benchmark 1.2 - Demonstrate transferable and employability skills in school, community, and workplace settings. (N FACS 1.2; KS FACS 1.1)			
1.2.1 - Analyze potential career choices to determine the knowledge, skills, and personality traits associated with each career. (N FACS 1.2.1)	120, 124-139, 144-165, 230-247	4/76, 4/79-4/83, 4/85- 4/105, 4/141-4/150	My10yearPlan.com®, CareerChoices.com
1.2.2 - Demonstrate job seeking and retention skills. (N FACS 1.2.2)	230-247, 250-263	4/141-4/150, 4/152- 4/159	My10yearPlan.com®
1.2.3 - Apply communication skills in schools, community, and workplace settings. (N FACS 1.2.3)	Practiced throughout the process	11/2, 11/7-11/17	My10yearPlan.com®
1.2.4 - Practice appropriate social skills, manners, and business etiquette in a variety of settings. (KS FACS 1.1)	Practiced throughout the process	11/2, 11/7-11/17	
1.2.5 - Demonstrate teamwork and leadership skills in school, community, and workplace settings.	38-43, 162-165, 229-247	4/24-4/25, 4/102-4/105, 4/141-4/150	
Technical Skills: Benchmark 1.3 -Develop strategies for balancing family responsibilities which impact work environments. (KS FACS 1.4)			
1.3.1 - Identify community and human resources for meeting individual and family needs (including financial). (N FACS 1.3.4 & 2.5.1; KS FACS 1.3)	74-103	4/48-4/68	My10yearPlan.com®, CareerChoices.com
1.3.2 - Understand how to document and report violation for personal rights and responsibilities in the workplace.			
1.3.3 - Assess health, wellness, and safety issues of individuals and families in a variety of challenging work and community settings.	56-71	4/38-4/45	

Cross-Walking Key: N FACS = National Family and Consumer Sciences Standards; KS FACS = Kansas Family and Consumer Sciences Standards; CC K&S ESS = Kansas Career Cluster Essential Knowledge and Skills