

August 25, 2015

The Get Focused...Stay Focused! Phase II Evaluation Project Application Form

We wish to become a part of the Get Focused...Stay Focused!™ (GFSF) Phase II Evaluation Project, having studied the requirements of a randomized evaluation (the highest level of evaluation) in the Randomization FAQ (available on the project website (<http://getfocusedstayfocused.org/evaluationproject/>)).

Mail this completed and signed application to:

Dr. Russell W. Rumberger, Gevirtz Graduate School of Education, University of California Santa Barbara, CA 93106

Applicant high school: _____

City _____

State _____

Average size of a class cohort: (how many students per grade): _____

School District _____

Contact information:

Principal _____

Principal's Email _____

Principal's Phone & Extension _____

Superintendent _____

Superintendent's Email _____

Superintendent's Phone & Extension _____

Assurances and Commitments

If chosen as one of the 20 participating high schools we will commit to all of the following conditions:

Evaluation Requirements

First year

1. If selected to participate in the evaluation, we agree to participate in a lottery to determine whether we will launch the Freshman course using the approved GFSF curriculum beginning FALL semester 2016 or the FALL semester 2017.
2. If our lottery results are to begin the second year, Fall 2017, we will not begin any of the Get Focused...Stay Focused program, nor any other similar program, instead continuing on with our current programmatic (?) model for the school year 2016 - 2017
3. We agree to complete the interviews and reporting of student outcomes as required by the Dr. Rumberger.
 - a. We realize most data will be collected through the Cal Pass Plus system (<https://www.calpassplus.org/>) and therefore we are or will become a member, signing an MOU that grants Dr. Rumberger access to our schools' data.
 - b. We agree to provide attendance data from the district.

Second, Third and Fourth year

4. To implement the school wide-initiative as outlined in the performance pledge with the students in the evaluation cohort and to train all instructors and counselors on the use of the students' data from My10yearPlan.com ® for counseling, advisories and academic coaching.
5. To continue to the freshman program the second year through the fourth year.

Programmatic/Course Requirements

Having studied the [performance pledge](#), attached to this agreement, if chosen as an evaluation GFSF school for phase 2 _____ High School commits to all of the following conditions:

1. Attendance of all specified personnel at the [outlined required professional development workshops, conferences and meetings](#) between Jan 1, 2016 and December 1, 2018.
2. To conduct the Get Focused...Stay Focused!™ freshman course with fidelity as outlined in the [performance pledge](#) of a minimum of a semester course beginning in Fall semester 2016 or Fall 2017.
3. To launch the Freshman course as a required course for all incoming freshmen beginning August/September 2016 or September 2017 and continue it with fidelity for at least the following four years.
4. To require that all students who complete the freshman course to also complete the online 10-year Plan, that will be supported and used for counseling, advisories and academic coaching. We understand our school will be required to provide computer equipment and Internet access.
5. To start to roll out the implementation the GFSF follow-up modules beginning in Fall 2017 as outlined in the [performance pledge](#). For all students with the online 10-year Plan, the 16 lesson follow-up modules based on the English Common Core State Standards will be delivered within the following disciplines:
 - a. 10th grade: _____
 - b. 11th grade: _____
 - c. 12th grade: _____

August 25, 2015

6. To implement the school wide initiative, using the online 10-year Plan as the information for data driven advisories and academic coaching, as outlined in the [performance pledge](#). All personnel on campus will be trained in this operation.

Leadership: GFSF Program and Evaluation liaison:

We have chosen _____ (Name) _____ (title) as our lead instructor/lead administrator for our GFSF effort and they have made a commitment to the project for the coming four years. They have reviewed the attached required professional development plan and have agreed to participate as noted. They will work with the evaluation team to assure all requirements of the evaluation are made in a timely manner.

Day Phone

Evening Phone

Email

Benefits and Responsibilities

We understand upon written acceptance of this application we become a member of the *Get Focused...Stay Focused!*TM Initiative and as an evaluation school are qualified for the following benefits:

1. The evaluation school sites for GFSF who win the lottery and are first-year implementing schools will be provided the funds* for:

- Purchasing their textbooks, workbooks and online coursework for the following four years.
- Registration fees for high quality professional development and technical assistance throughout the project that are specific to the evaluation schools.
- A stipend each year for course instructor release time and expenses for a portion of the capacity building/professional development provided.

It is projected that this can equate to between \$40,000 and \$100,000 of services and curriculum material and support over the 4 year course of the evaluation, depending on the size of school.

2. In addition as an evaluation site for GFSF the first year your school will be provided the following considerations:

- Given priority registration on upcoming GFSF workshops.
- Invited to monthly webinar meetings and capacity building events.
- Given access to the GFSF team of consultants for phone consultations and questions for their start-up year.
- Invited to professional development webinars this spring and summer specifically for evaluations schools as they plan and implement their freshman course.
- Author Mindy Bingham will hold "ask the author" webinar meetings for interested staff at evaluations schools.

3. Upon successful completion of the first year of evaluation, when schools become a certified GFSF school, in addition to the above benefits:

- They can include the GFSF logo on their school promotion and website.
- They will be provided a personalized URL of the GFSF website. This can be made available to promote their GFSF efforts. This will be template driven for easy updating of information.
- They will get priority registration at the annual *Get Focused...Stay Focused!*TM conference in Santa Barbara in January and Focus on Freshman Conference in July.

August 25, 2015

- The GFSF leadership will speak by phone to any potential funders or governing board members who might have questions about their GFSF efforts.
- They will be featured in national media campaigns about the GFSF program.

4. For the schools who were not chosen for the lottery for first-year implementation schools

- They will be provide a stipend to off-set expenses for data collection as a control school
- And while funding for those schools not chosen for the first-year implementation is not guaranteed beyond that amount, the staff of the GFSF center will actively participate in securing funding so those schools can go into full implementation beginning the Fall 2017. The goal would be that they have the same financial benefits as first-year implementing schools.

School and District Financial Responsibility

We understand that our school district and high school will be responsible for any and all other costs and resources outside of those listed under #1 above in order to meet the requirements of this project. These costs would include but are not limited to staffing, computer labs, staff release time, substitutes, and travel costs.

Long Range Commitments

As a demonstration site, we are willing to share our experiences and expertise with the high schools and colleges in the region. We will also participate in collective meetings (via webinar) of the evaluation schools.

This agreement will endure through any changes in personnel at the high school or the school district between January 1, 2016 and August 30, 2020. Incoming personnel will be expected and required by their supervisors or school board, to faithfully execute the requirements and the spirit of this project.

Signature of Principal [Printed name of Principal] date

Principal's Email Principal's Phone & Extension

School City State Zip

Signature of Superintendent (Printed Name of Superintendent) date

School District City State Zip

Superintendent's Email Superintendent's Phone & Extension